



Cambridge International Academy Ltd

E-Learning Safeguarding Policy

POLICY STATEMENT

We recognise that the welfare of all children is paramount and that *all* children and young people, regardless of ability or culture, have equal rights of protection. We have a duty of care when children and young people are in our charge and we will do everything we can to provide a safe and caring environment whilst they attend any of our activities.

POLICY AIM

We promote the highest standard of safeguarding practice in all our activities with children, young people, their families and/or carers. This policy should be read in conjunction with our e-Safety Policy which can be found on our website.

LEAD AND DEPUTY PERSON FOR eSAFETY IN RELATION TO ONLINE VIRTUAL CLASSES

Our lead is:

Name: Dr Jonathan R Fearon-Jones
Contact details: jon@camintac.co.uk
Emergency: 07483226613

Our deputy lead is:

Name: Ms Lijia Zhang
Contact details: lijia.zhang@camintac.co.uk
Emergency: 07764283678

Their role is to oversee and ensure that our eSafety and other safeguarding and welfare policies are fully implemented. This includes ensuring they and all staff receive eSafety information and child protection training as appropriate. The deputy should be available to support or cover for the nominated lead. S/he will also handle any complaints or allegations against the nominated



lead if appropriate. This policy will be made available to all adults, children, young people and parents/carers on our website and other publications as appropriate.

In addition to the company's current eSafety Policy, the following requirements stated below apply with respect to *all* the company's online virtual class provision:

- 1) All tutors / lecturers are rigorously checked for suitability, including the requirement for two bona fide references.
- 2) All online classes are recorded for both student learning and safeguarding purposes, and students and tutors / lecturers are made aware of this.
- 3) The company management and other appointed staff may, and routinely do, observe online class activities at any time, in real-time as well as reviewing recorded classes.
- 4) The company's 'Terms and Conditions', also published on the website, apply with respect to the students' online behaviour once they have been enrolled.

POLICY DATE: MARCH 30, 2020

UPDATED: FEBRUARY 1, 2021